

Penobscot County Commissioners' Workshop Minutes February 28, 2023 #2423

9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance – Commissioner Baldacci

Buildings & Grounds –

Director MacDonald reviewed his Capital Improvement Plan (CIP) with the following items addressed for all buildings on the county campus.

- HVAC equipment & controls
- Cleaning of ducts as an option
- Kitchen generator, security doors and locks
- Plumbing, heating and lighting
- Exterior Steps and handicap ramps at both SO & Courthouse
- Campus generator
- Campus PA system- not sure if should be in IT CIP
- Franklin Street Property & flooring in the Post Office
- Windows in the Annex

Commissioners will review further and work with Director MacDonald and Administration on a prioritization schedule of projects

IT / Information Technology

Director Butler reviewed his Capital Improvement Plan (CIP) with the following items addressed:

- Server farm upgrades- top priority
- Network Firewalls, Routers, Cores & Switches
- Network security additions
- Data backup and archiving
- Main & Alternate data center upgrades
- Computer Replacements including PCSO MDT's
- Spillman VON Solution- 2nd Priority

Administrator Adkins asked Commissioners to consider approving the spending of funds to complete the immediate projects outlined above. Director Butler will validate prices and bring back to Commissioners.

ARPA Review

- Ben Treat, Director of Bangor Library came in front of the Commission to discuss when the check that was approved would be distributed
- Discussion and Review of ARPA reporting and Financials
- PCHC – Update on project submission / Decision on funding

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 11:14 AM under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Marshall seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Director MacDonald, Director Bragdon and Treasurer Mower. Session ended at 12:07 PM

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Commissioner Marshall moved to adjourn the meeting at 12:31 PM with no further business on the agenda. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner